



Arthur Street School

Dunedin's First School Est 1848

PTA MINUTES

Date: 29th May 2017

Attendees: Debra Walker (President), Alice Frame (Teacher Rep), Kim Blackwood (Principal), Alex Morales, Naomi Poole, Mel Ashton (Treasurer), Andrea Samson, Rebecca Oskam-Schmitt (BOT Rep), Bruce and Jen Pettitt.

Apologies: Sam Keen (Deputy Principal), Brad Meads (Teacher), Matt Schmitt, Mel Miller.

7.00pm – Alex opened meeting welcoming all.

1. Minutes of Last Meeting

a. Matters Arising: Previous meeting 27/2 minutes read by Kim

- Feedback from fundraising and lessons learnt from fair.
- Summary of PTA meeting now included in newsletter
- Entertainment Book fundraising update – 14 in total sold – 9 digital and 6 books, 11 left, continuing with promoting sale.
- **Action:** Ingrid suggest first aid kit fundraising, Debs to follow up
- **Action: BBQ at Warehouse/Mitre 10** – profitable depending on day, dates to be sorted, Mel advised application reopens for Mitre 10 in September.
- **Action:** \$430.00 approved for Sam Keen but not used, if not used , put towards other activities

Debs moved, seconded by Mel

b. Matters Arising: Previous meeting 10/4 minutes read by Kim

- Before school care, funding from PTA required, Mel advised that this has been actioned.
- Book fair, parents assisted with this and is a good fundraiser which given school a percentage towards purchasing new library books.
- Naomi advised that erasers were a popular item
- Good opportunity for new entrant parents to get involved with school activities
- Debs to provide more information for Blingo fundraiser.

Kim moved, seconded by Debs.

2. Treasurer's report

- Funds in account as of 29/5/17 are \$5,037.34.
- Future donations : \$1,000.00 for swimming term 4, \$1,000.00 for student council and \$430.00 not used from camp – leaving balance of \$2,607.34

3. Principal/Teachers report

a. Update on BSC programme

- At least one child every week, one family have indicated that they intend to utilise this facility at least 3 days a week.
- **Action:** Put a reminder on Facebook re BSC
- **Action:** School to send email/put on Facebook promoting availability of concession tickets to families for pre-purchasing BSC via office.
- **Action:** Sandwich Board by gate promoting BSC.

b. Voting on Student council proposal of flying fox

- Student council still awaiting reponse to request.
- Kim has received quote of \$753.14 GST incl from Mark Stewart from Farras to repair and re-instate flying fox. Quote from AJ Grant was for \$1,300.00. Mark advised there might be a small cost for parts but believe this is included in quote.
- Voted by all to proceed with this.
- **Action:** Kim to advise Student council that they still have funds of \$246.86 left.

4. Presidents report

a. Approval for portable Harddrive

- Kim suggested using google docs for all minutes and other correspondence.
- Debs suggested setting it with school name
- **Action:** Kim to set up Gmail for google doc.

5. General Business

a. Blingo night fundraiser

- Fundraiser to be held on 24/6
- Crazy Hair Day on 15/6 to prequel to this
- Children to donate chocolate instead of gold coin
- Coffee club will be present and Playball has volunteered services.
- Blingo from 3pm to 5pm, followed by BBQ – to be run by student council.
- Funds from this to go to school directly.
- **Action:** Jen to get poster done and send to Kim for approval
- **Action:** Matt/Alex to vote for best crazy hair after morning tea or before lunch
- **Action:** Matt to get movie tickets for winners – 3 categories Category 1 – Yrs 1 to 3, Category 2 – Yrs 4 to 6, Category 3 – Yrs 7 and 8. Winner to receive 2 x movie tickets from Readings cinema.
- **Action:** Alex to coordinate this, recommend d \$200.00 set aside for tickets and associated set up costs.
- **Action:** Debs to approach business for prizes
- **Action:** each class to come up with a donation

b. **Hellers Bacon fundraiser**

- 400g shoulder Bacon , purchase pack for \$4, recommend to sell for \$8 or 3 packs to \$20 or carton for \$72.00
- Freight to be sponsored by Jen's employer
- **Action:** Jen to send form to Kim for approval, form to have PTA bank account info and also option for payment plan. Form to clearly state NO EFTPOS AVAILABLE
- **Action:** Naomi has volunteered to collate orders, order Bacon and advise delivery date. Once delivery date confirmed, arrange pick up date, recommend set pick up time. Alex to assist Naomi with this.

c. **Scholarship**

- Scholarship for camp for families facing financial hardship
- Senior camp date not finalised as yet
- Each family to fund \$250.00per child.
- \$430.00 already available, increase this by \$70.00 to \$500.00
- Kim can top this up with community grant and can split money between 4 families' with each family then having to put \$50.00 towards camp.
- Mel moved increasing funding to \$500, Naomi seconded.

d. **Baking Paper**

- **Action:** Debs to follow up and advise

e. **Proposed Dates for next PTA Meeting**

- Kim advised that Board meets on the 4th and 8th week of each term. Suggest PTA meet prior to Board meeting.
- Anyone can attend Board meeting but cannot vote or speak without asking for speaking rights.
- Next meeting Dates:
 - o 27th June
 - o 15th August

f. **Contact List and change of signatories**

- **Action:** Jen to create contact listing for PTA members, Kim can update information on list
- **Action:** Forms for new signatories to be sorted, Mel and Debs to get this sorted.

Meeting closed at 8.07pm